Southern Africa Ministerial Meeting on Integrated Early Warning and Early Action System Initiative

Meeting Logistics and Administrative Arrangements
5-9 September 2022
Maputo, Mozambique
Table of Contents

1. Introduction...................................................................................................................................................... 1-2

2. Venue and Events Programme......................................................................................................................... 2
   2.1 Draft Programme........................................................................................................................................... 2
   2.2 Private Programmes and Functions ............................................................................................................. 3

3. Participants...................................................................................................................................................... 3

4. Travel .............................................................................................................................................................. 4
   4.1 Travel Arrangements.................................................................................................................................. 4
   4.2 Arrivals and Departures............................................................................................................................... 4

5. Visa Formalities.............................................................................................................................................. 4

6. Courtesies....................................................................................................................................................... 4
   6.1 Accommodation.......................................................................................................................................... 5

7. Delegation Lists and Accreditation .................................................................................................................. 5
   7.1 Delegation Lists......................................................................................................................................... 5
   7.2 Accreditation............................................................................................................................................ 5

8. Members of the Press and Press Equipment.................................................................................................. 5

9. Security........................................................................................................................................................... 6

10. Health-related Measures................................................................................................................................. 6
    10.1 COVID-19 Measures................................................................................................................................. 6
    10.2 COVID-19 Screening on arrival............................................................................................................. 6
    10.3 COVID-19 Screening on departure......................................................................................................... 6
    10.4 Wearing of face masks............................................................................................................................ 6
    10.5 Hand Washing/Sanitization..................................................................................................................... 7
    10.6 Observance of social distancing ............................................................................................................. 7
    10.7 Medical Coverage and Costs.................................................................................................................. 7
    10.8 Pharmacy Services.................................................................................................................................. 7
    10.9 Yellow Fever Certificates......................................................................................................................... 7
    10.10 Other Disease Control Measures.......................................................................................................... 7

11. General Information....................................................................................................................................... 8
    11.1 Geography and Time Zone...................................................................................................................... 8
    11.2 Climate and Weather............................................................................................................................... 8
    11.3 Population.............................................................................................................................................. 8
    11.4 Currency and Banking............................................................................................................................ 8
    11.5 Business and Shopping Hours................................................................................................................ 8
    11.6 Telecommunications................................................................................................................................ 9
    11.7 Electricity Supply...................................................................................................................................... 9
    11.8 Value Added Tax..................................................................................................................................... 9

12. Emergency Numbers.................................................................................................................................... 9

13. Conference Partners........................................................................................................................................ 10
1. Introduction

On the 23rd of March 2022, the Secretary General of the United Nations called on the WMO to lead a new initiative that will provide every citizen on the planet with Early Warning Systems1 in the next 5 years. This call is a result of the increasing frequency and intensity of extreme weather and climate events, which when combined with increasing vulnerability of the socio-economic system, are causing disasters with devastating impacts across the globe compromising the attainment of the Sustainable Development Goals (SDGs) and other global and regional agendas. In Africa, the initiative by the Secretary General comes at a very critical time.

During the 35th Ordinary Session of the African Union (AU) Assembly, which was held in Addis Ababa, Ethiopia from 5-6 February 2022, the AU Heads of State and Government adopted the AU Climate Change and Resilient Development Strategy and Action Plan (2022-2032) and the Integrated African Strategy on Meteorology (Weather and Climate Services) (2021-2030). While the former provides a framework to guide, coordinate and support Africa’s response to climate change, the Meteorology (Weather and Climate Services) Strategy serves as a continental strategic framework for integrated and coordinated mechanisms that provide strategic direction to Member States and other stakeholders in streamlining policies that address challenges and opportunities associated with the development and application of adequate weather, water and climate services at national, regional and continental levels. Among others, Pillar 3 of the Meteorology Strategy calls for action on improving early warning systems and climate risk management for the protection of life, property and the environment.

In addition, the 40th Ordinary Session of the Executive Council which was held in Addis Ababa, Ethiopia from 2-3 February 2022, adopted the Africa Institutional and Operational Framework for Multi-Hazard Early Warning and Early Action. Consequently, the African Union further translated the Framework into the Africa Multi-Hazard Early Warning and Early Action System (AMHEWAS) Programme, which aims to substantially reduce continental disaster losses by 2030 by ensuring availability and access to multi-hazard early warning and risk information to the African public by 2030. A coherent implementation of the initiative will significantly contribute to operationalization of effective multi-hazard early systems across the African continent.

The Nairobi Declaration adopted by the Ministers and Heads of Delegations responsible for Disaster Risk Reduction at the Eight African Regional Platform for Disaster Risk Reduction in November 2021, called upon the African Union Commission, United Nations organizations, especially the United Nations Office for Disaster Risk Reduction, World Meteorological Organization and United Nations Development Programme and other Development Partners to continue to strengthen their support to Member States and Regional Economic Communities through the provision of guidance, tools and technical assistance. In addition, to facilitate the exchange of experiences, including the strengthening of the multi-hazard and impact-based early warning systems for early action and for effective transboundary risk management.

In Africa, extreme weather and climate events constitute a serious threat to the socio-economic development of the continent. Severe floods, droughts, tropical cyclones and storms, heat waves, ocean surges and several other climate extremes have impacted negatively eroding the recent socio-economic gains made by the continent.
In March 2019 Southern Africa was hit by Tropical Cyclone Idai that caused devastation to the City of Beira and the Province of Sofala in Mozambique to be followed a month later by Tropical Cyclone Kenneth the strongest cyclone ever recorded in the Southern Hemisphere, which hit the northern part of Mozambique.

Climate projections point to a future which, if appropriate measures are not taken, will see more adverse impacts as a result of the robust increase in the intensity and frequency of temperature and heavy precipitation extremes as well as an increase in the length of dry spells, more frequent droughts and an increase of tropical cyclones of Category 4-5, which are the most devastating. The 2021/2022 rainfall season saw 6 cyclonic systems bring devastating torrential rainfall that brought colossal damage to the region within a period of six weeks.

2. Venue and Programme

The Meeting of SADC Ministers responsible for Disaster and Risk Management will be held at the Joaquim Chissano International Conference Centre (CICJC), in Maputo-Mozambique. The Conference venue is located near the beach, 5 km from Maputo International Airport. See map below.
The CICJC is the largest and most versatile events venue in Mozambique and has numerous facilities for Conferences, Fairs/Exhibitions, Weddings and Social Events. The centre provides advice on the design, organization and coordination of events, offers qualified technical support, video surveillance services, multiple services for events, accommodation facilities in world-class hotels (3 to 5 stars) located within 3 to 15 minutes from the CICJC.

It is located at Av. Marginal nr.4441, along the Maputo Bay, and around it there are many hotels and restaurants specializing in various delicacies, clinics, supermarkets, travel agencies, banking institutions, exchange houses, entertainment venues, among other facilities.

The CICJC is easily accessible from different points in the City. From Maputo International Airport to the CICJC is 15 minutes, while from the City Center and the Railway Port it takes 10 minutes. The average time to the main hotels in the City is 5 minutes by car.

The following services will also be offered at the Joaquim Chissano International Conference Centre, for the duration of the conference:

i) Holding rooms for Ministers  
ii) Conference rooms with translation equipment and projector  
iii) Meeting accreditation  
iv) 1 Medical room  
v) Internet and Wi-Fi services  
vi) 1 Ambulance  
vii) COVID-19 Testing Center

2.1. Draft Programme

Available in Annex 1

2.2. Private Programmes and Functions

All member states and partners that have private programmes or intending to host any private functions during the conference are requested to provide an advance notice through their designated Liaison Officers to avoid possible inconveniences and to allow for the consideration of security arrangements.

Member states and partners are requested to note that they will be expected to bear all costs pertaining to hosting any private functions or programmes.

3. Participants

The Ministerial Meeting on ‘Integrated Early Warning and Early Action System Initiative in Southern Africa will be attended by SADC Member States, the African Union Commission, the SADC Secretariat, International Cooperating Partners (ICPs), Academia, the World Meteorological Organization and other United Nation Agencies based in Maputo.
4. Travel

4.1. Travel Arrangements

If needed, travel arrangements and daily subsistence allowance for ministers and experts may be sponsored by the event. Please confirm your participation by registering here in order for flight and travel arrangements to be made. The official port of entry will be the Maputo International Airport.

Delegations travelling on private aircrafts are kindly requested to apply for landing clearances through the National Civil Authority by 02 September 2022, for efficient and effective logistical arrangements. Applications should be electronically submitted through a note verbal and email to iacm@tv cabo.co.mz, or online through the website: http://siaviacm.gov.mz:85/Operators/Create attaching a duly completed form (Annex 2)

4.2. Arrivals and Departures

Access to the Airport VIP Lounge is complimentary only for Ministers, Heads of Delegation and Special Invited Guests including Heads of International and Regional Organizations. All other delegates who wish to access the VIP Lounge will be subjected to a fee.

Maputo International Airport has other two VIP lounges which the access is subject to a fee:
Executive 2000, Contact: +258 84 828259132
FNB Lounge, Contact: +258 84 4118146, Ms Asselina Majule
Direct all enquiries on access to the VIP Lounge to Mr. Raimundo Tembe, +258 82 1529470/+258 850641882.

5. Visa Formalities

All delegates entering the Republic of Mozambique should be in possession of a valid national passport (valid for at least six months before the expiry date). The use of temporary passports or emergency travel documents will not be acceptable.

The majority of foreign citizens require a visa to enter Mozambique, participants are urged to check their visa requirements here. The following SADC Member States do not require a visa to enter Mozambique (Angola, Botswana, Eswatini, Malawi, South Africa, Tanzania, Zambia and Zimbabwe, while Comoros, DRC,DRC, lesotho, Mauritius, Namibia, and Seychelles can obtain a visa on arrival. Official representatives holding Diplomatic and Service passports or Laissez-passer of the AU or UN travelling to Mozambique to attend the meeting will be issued gratis visa upon arrival.

6. Courtesies

The Government of the Republic of Mozambique will extend the following courtesies to the visiting Ministers; Heads of Delegations; and other identified guests.

The Government of the Republic of Mozambique will provide transport in Maputo as follows (upon arrival and departure of the dignitaries):
- Ministers – One VIP Car for the Head of the Ministerial Delegation
- Other guests - Shuttle buses from the Airport to designated hotels will be available for the other guests.

Delegates can also book private transportation directly through designated local companies as attached in Annex 3. All enquiries on transport arrangements should be directed to local organizing committee.
6.1. Accommodation

Delegates are responsible for arranging their own accommodation. There are a large number of hotels available within a radius of less than one kilometer from the meeting venue. See Annex 4 for full list of hotel options.

7. Delegation Lists and Accreditation

7.1. Delegation lists

Delegation lists should be submitted under the cover of a Note Verbale not later than 26 August, 2022 to the local organizing committee. The delegation lists should be submitted in order of seniority with the names, surnames, passport numbers and designations of each member of the delegation.

The delegation list format is attached as Annex 5.

7.2. Accreditation

The Government of the Republic of Mozambique will use accreditation to manage attendance of delegates to the Ministerial Meeting on 'Integrated Early Warning and Early Action System Initiative in Southern Africa from 5-9 September 2022. To facilitate timely accreditation, delegation lists are requested to be sent together with digital passport size photos and copy of passport (personal details page)

- The delegation Liaison Officer will facilitate collection of badges for the delegation assigned to them and will be handed out directly to the entitled personnel.
- All members of the media who wish to have access to the meeting and be part of the proceedings must be accredited.
- Badges are important security credentials. Loss of access card must be reported immediately at the Registration Desk.
- Identity cards are personal and cannot be transferred.
- It is advisable that all other support staff without accreditation remain at the hotels.

8. Members of the Press and Press Equipment

All delegations travelling with official media (i.e. photography and video services) need accreditation. The list of Official Media Personnel and their respective equipment should be submitted to local organizing committee or to gabininfo.dic@gmail.com, or +258 84 639 14 30 Ms Gilda Buque.

Please note the following custom formalities in relation media equipment brought into Mozambique: In order to facilitate the immigration procedures for all media travelling to Maputo with equipment, it requires to send to the local organizing committee the list of journalists and the equipment they will bring to Mozambique. Then the local organizing committee will request the National Directorate of Immigration the temporary importation document.

Media houses covering the Ministerial Meeting on 'Integrated Early Warning and Early Action System Initiative in Southern Africa are advised that they should arrange their own accommodation and travel arrangements.
9. Security

The Government of the Republic of Mozambique will provide security and public order at all venues hosting the Meeting. Special security arrangements will be in place at all the venues and access will be limited to only those who will be accredited for the event. All personnel must go through the security check unless explicitly exempted.

10. Health-Related Measures

The Government of the Republic of Mozambique will provide emergency medical services to all guests attending the Meeting. Mobile emergency facilities will be available at the venue. As with all international travel, it is strongly advised that guests are adequately covered by international health insurance for the duration of their stay in Mozambique. When registering for the Meeting, the Delegation Accreditation Officers should provide details of any specific health requirements of the Minister as well as details of accompanying medical and other health personnel, medical supplies and equipment. Delegates on any routine medication are advised to travel with their usual medication in sufficient quantities to cover their stay in Mozambique.

10.1. COVID-19 Measures

COVID-19 measures should be followed in accordance with the Council of Ministers Decree nr. 14/2022, of 20 April.

10.2. COVID-19 Screening on Arrival

All travelers arriving in Mozambique must have either a negative COVID-19 certificate obtained within 72 Hours OR Fully COVID-19 vaccination and have a digital COVID-19 vaccination certificate.

- The only accepted test is an electronic generated SARS-CoV 2 Real Time Polymerase Chain Reaction (RT-PCR). Other tests, such as Rapid Diagnostics Test (RDTs) are not accepted.
- If a traveler’s COVID-19 test result has exceeded the required 72 hours, he/she will be required to undergo another test upon arrival at their own cost.
- All travelers showing signs and symptoms of COVID-19 will be required to remain in designated quarantine hotels at their own cost while waiting for the results of COVID-19 test, which will be availed within 24 hours.
- All travelers will be briefed on COVID-19 Protocols in Mozambique by Health Officials at the point of entry.

10.3. COVID-19 Screening on Departure

Depending on their destination country requirements, all travelers departing Mozambique may require to undergo a COVID-19 test at least 48 hours prior to departure OR evidence of Full COVID-19 Vaccination.

If travelers’ test results are positive for COVID-19 (even if asymptomatic) while in Mozambique, they will be quarantined at their respective hotels until they have fully recovered, at their own cost. If the COVID-19 symptoms are severe, the traveler will be sent to designated isolation centers identified by the Ministry of Health. We therefore encourage all travelers to have international travel insurance.

10.4 Wearing of Face Masks

All delegates are required to wear face masks at all times and when going out in public. Delegates are advised to wear their masks properly, covering their mouth and nose.
10.5. Hand Washing and Sanitization

All delegates will be required to wash hands with soap and water and/or sanitize frequently. There will be hand washing and sanitizing facilities placed around the venue. All delegates will be required to sanitize upon entry into the meeting rooms.

10.6. Observance of Social Distancing

Delegates will be required to observe social distancing of not less than one meter apart at all times. The spacing for seats at all the conference venues will adhere to this arrangement. The meeting rooms will also be properly sanitized and disinfected.

10.7. Medical Coverage and Costs

Medical facilities will be available at the meeting venue, kindly note that the medical coverage provided by the Host Government will strictly be limited to emergency cases only. The cost of any routine consultation (including prescriptions for medicines) will be covered by the participants or their sponsors/insurances.

10.8. Pharmacy Services

Maputo has several pharmacies open mostly during the day and night times. A list of recommended pharmacies may be provided by the liaison officers for each delegation as needed.

10.9. Yellow Fever Certificates

A Yellow Fever Vaccination Certificate is compulsory to enter Maputo for delegates coming from Yellow Fever Endemic Regions, any country with active Yellow Fever transmission outbreak or those who have passed through such regions in the past 72 hours.

Entry will be allowed to a delegate who, upon arrival presents the following:

- A valid Yellow Fever vaccination certificate
- Without a fever (less than 38.5° C)
- Consents to self-report any symptoms for six (6) days

The delegates are required to be vaccinated at least ten days prior to entry into the Republic of Mozambique. A delegate without proof of vaccination will be immunized at their own cost upon entry.

A delegate who has a temperature of (≥ 38.5 ° C) upon arrival will be allowed to enter Mozambique if he or she consents to isolation and further investigation. No entry will be allowed to delegates who do not consent to the preventive measures described.

10.10. Other Disease Control Measures

Malaria is endemic throughout Mozambique, most of the country has year-round malaria transmission with a seasonal peak during the rainy season from December to April. Therefore, preventive methods are highly recommended such; taking malaria prophylaxis before travel, sleeping under a mosquito net and application of repellent cream or sprays whilst outside is encouraged.
Mozambique is an Ebola-free country. The Government of Mozambique has put strong public health measures to prevent importation of the disease into Mozambique.

11. General Information

The following are general facts about Mozambique:

11.1. Geography and Time Zone

Mozambique covers an area of over 800,000 sq. km, it is situated to the south east of the African continent. Mozambique shares borders with six other countries, Tanzania, Malawi and Zambia to the north, Zimbabwe to the west, South Africa and Eswatini to the south. The 2,500 km long coastline boasts numerous superb beaches fringed by lagoons, coral reefs and strings of small islands. Mozambique’s Time zone is GMT+2.

11.2. Climate and Weather

Mozambique has a tropical to sub-tropical climate and experiences two seasons: a cool and dry season from April to September and a hot and humid season between October and March. Temperatures are warmer near the coast and southern lowland regions compared to the higher, inland regions. Mozambique is often affected by natural disasters, including droughts and floods associated with the El Niño Southern Oscillation.

11.3. Population

According to the 2017 Mozambique Population and Housing Census the population at the time of the census was 28,861,863.

11.4. Currency and Banking

The Mozambican metical (MZN or MT), is the national currency; banknotes are issued in denominations of 20, 50, 100, 200, 500, and 1000 meticais. Most international currencies are convertible to Mozambican metical (and vice versa) at Banks and various Exchange Bureaus including at the airport. Exchange rates float in accordance with the market forces. Currently 1 USD is approximately equivalent to 63.78 MZN. Exchange rates are however subject to fluctuation.

Banks open at 08:00hrs until 16:00hrs from Monday to Friday and from 9:00hrs to 11:00hrs on Saturday. Banks remain closed on Sundays and Public Holidays.

Most internationally recognised currencies and travellers’ cheques can be exchanged at commercial banks, hotels and international airports. Major credit cards are accepted in most hotels, restaurants and shops.

11.5 Business and Shopping Hours

Working hours for both government and private sector are 07:30 hrs to 15:30 hrs with a lunch break of one hour, Monday to Friday. Some shopping centres extend to late in the evening. Saturday is not a working day for government and a number of business establishments. Shopping malls (Maputo Shopping Centre, Baia Mall, Shoprite, and other businesses are however open between 09:00 hrs and 20:00 hrs, monday to saturday.
11.6 Telecommunications

The following Mozambican mobile telephone service providers are available:

- Tmcel
- Movitel
- Vodacom

Mobile telephone service providers also provide gateway to Internet using GPRS and 4G. Cell phone SIM cards are widely available. However, every SIM card user/buyer in Mozambique is expected by law to be registered for activation. The SIM card can be registered at the point of purchase. A copy of identity card such as national identification or passport will be required.

The International Dialing Code for Mozambique is +258.

11.7. Electricity Supply

Mozambique operates on a 220V supply voltage and 50Hz. For Mozambique there are three associated plug types, types C, F and M. Plug type C is the plug which has two round pins, plug type F is the plug which has two round pins with two earth clips on the side and plug type M has three round pins. It is advisable to have an international traveller’s adapter plug.

11.8 Value Added Tax

Value-added tax (VAT) is charged on most goods and services except when purchased in duty-free shops at international airports. The current rate is (17%). On presentation of the goods and tax invoices, VAT may be reclaimed on certain items at international airports on departure.

12. Emergency Numbers

Police: 112
Fire: 198
Paramedical and First Aid Services: 118